

For a new project in Djibouti (Africa) – as of now - we are looking for a

MWR Manager

Under broad direction, applies knowledge of Navy / Military MWR in developing programs to improve the health and wellness of the customer. Responsible for all operational aspects of morale, welfare and recreational programs for base and satellite locations. Develops and oversee execution of programs providing sports, physical fitness, and programs and community recreation activities and venues

Responsibilities:

- Responsible for operations and performance of MWR facilities to include; Fitness Centers, Recreation Centers, Theaters, Community Centers, Swimming Pool, Telephone Centers, Internet Café, Liberty Center, and Information Tours and Travel (ITT) offices.
- Responsible for program management to include MWR program offerings, monthly activities schedule, program budget, property management, facility management, warehousing, equipment repair, and liberty services opportunities.
- Responsible for customer coordination and integration of special entertainment events involving travelling musicians, celebrities, and entertainment troupes, and/or command sponsored events and special activities.
- Ensures all MWR services and customer points are available, staffed, and operated according to client directed schedules, and in an efficient, and cost effective manner.
- Ensures awareness and monitors employee compliance with all applicable functional directives, safety regulations, company directives, policies, and procedures.
- Responsible for defining training requirements, developing employee skills, and promoting continuous improvement.
- Provides administrative and managerial oversight of personnel performing MWR attendant and service related actions.

Requires:

- Successful candidate will possess a degree in Health Promotion, Exercise Science, or Kinesiology and a minimum of 6+years experience in Navy or Military Morale Welfare, Fitness and/or Recreation programs

- Previous overseas assignments and work history supporting Navy or Army MWR / Liberty programs in austere or remote environments.
- Excellent customer relations, communication, leadership, and interpersonal skills.
- Must have a current or ability to obtain DoD/DoS Secret Clearance
- Prefer recent experience in Navy or Marine MWR / Liberty programs, to include operations management; marketing and program execution is desired.

If you are interested, please send your application directly to Mr. Bob Cadow (rcadow@ske.eu).